

It's **easy** to make the
right choices... when you
get the **right advice!**

 Jolicoeur Savard
Assurance inc.
1 888 478-1460

JOB OFFER

Junior Claims Adjuster Broker

POSITION

Permanent, full-time day job (8:30 a.m. to 4:30 p.m./9:00 a.m. to 5:00 p.m.)

Location: 8694 Saint-Denis Street, Montreal (Crémazie métro station)

DESCRIPTION

The role of our **Claims Adjuster Broker** is to advise and assist our customers with the claims process.

Join Jolicoeur Savard Assurance (JSA) and discover our close-knit and dynamic team of professionals that is fully dedicated to its partners' success. We provide our loyal customers with exceptional service. Proud of our tradition of excellence, we have always focused on a human-centred approach.

PRIMARY RESPONSIBILITIES

As a Junior Claims Adjuster Broker, you will play both a personal and corporate insurance claims support role. You will offer **personalized support**, helping represent customers during the claims process.

Concretely, you are responsible for:

- Acting as a resource person for customers' claims and providing high-quality service
- Handling calls and/or claims requests
- Opening claims files in our system and with insurance companies
- Regularly contacting insurance companies and customers to discuss developments and policy coverage
- Regularly documenting developments
- Receiving training, as needed
- Helping achieve goals

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DESIRED PROFILE

Our brokers and insurance experts are required to be *dedicated and proactive, and have strong listening skills*. Since they are responsible for ensuring the peace of mind of all those who put their trust in us, we are looking for conscientious professionals with excellent communication skills.

You will also need:

- A claims adjuster license (or be in the process of obtaining one)
- Sound knowledge of Office suite (e.g., Word, Excel and Outlook software)
- Fluency in French and English, an asset
- Experience using Keal Technology's SigXP software, an asset
- Title of Chartered Insurance Professional (CIP), an asset

In short, you are:

- Dynamic
- Autonomous
- Organized, with a strong sense of priorities
- Attentive to others' needs
- Persuasive, with a talent for sales and negotiation
- Comfortable working in a highly computerized environment

CHOOSE JSA: GOING STRONG SINCE 1896

JSA is a damage insurance company that has been attuned to the needs of individuals and businesses for over 120 years. Over the years, we have developed partnerships with dozens of Canadian and international insurers, which has allowed to find solutions tailored to our customers' needs.

Since the new management was put in place already more than two years ago, JSA has reviewed its processes, and adopted new work and communication tools, with a view to consolidating its personal and corporate insurance consultant role.

Our firm is made up of more than 30 seasoned employees whose role is to offer advice and find solutions. JSA team members are constantly upgrading their skills in order to identify new risks and provide the corresponding coverage. Having a broker who is well trained and offers good advice makes it easy for our client to make the right decisions.

FOLLOW US ON SOCIAL MEDIA!

- Facebook: <https://www.facebook.com/JSASSURANCE/>
- LinkedIn: <https://www.linkedin.com/company/jolicoeur-savard-assurance-inc/>

Send your CV and a short cover letter to: info@jsassurance.ca .